

HOW TO: Transfer images 'Out bound' to another hospital

Login to IEP https://nww.iepservice.nhs.uk/IEP/External/Login

On the top tool bar please select 'Create'.



Select Transfer

In the Destination box enter the hospital from the dropdown box you are requesting from for example: Ramsey New Hall

Transaction Type		
Please, ensure you have selected the co Type Transfer data to Request data from	Institution Company Individual or, 3rd party Individual	
Destination institution Browse or start typing	Browse	
Potiopt Dotails		

Please note you can find all available hospitals by clicking the 'Browse' button'

Then click 'Confirm' this will open the next selection automatically

Fill out the patient details in as much detail as possible, you will find some details are mandatory.

A hospital number beginning RNZ and NHS number is always needed.

Then Click 'Search'

Results							
	Select study	Modalities	Description	Exam date	Imgs	Accession no	Attachments
		СТ	CT Orbits with Contrast	21/02/2017 16:06:21	303	RNZ65102299	
		US	Ultrasound Craniofacial Soft Tissues	14/01/2011 10:13:40	5	RNZ17627682	

The system will find any images that SDH has available on the PACS system.

Select the images you wish to send.

Please note you can ONLY send images that were taken at Salisbury Hospital.

You DO NOT need to attach a report to the images; the system will automatically do this for you.

The system will automatically assume that this is a normal transaction. If you need to send the images in an emergency you will need to change this to 'Clinical Emergency' in the dropdown box.





Additional Information		
Destination node Worklist The institution has not specified any additional fields to fill i	Priority NORMAL CLINICAL EMERGENCY OVERNIGHT DOWNLOAD	Date Images Required by DD/IMM/YYYY
	Reset	Send and Create Transaction Send Transaction

Click 'Send Transaction' you can check the progress of the transaction on IEP.

